

Personnel and Civil Service

Ronald E. Dougherty County Office Building 56 Main Street Owego, NY 13827



☎ 607 687 8494 📠 607 223 7074 🌐 www.TiogaCountyNY.com

Bethany O'Rourke Personnel Officer

NOTICE OF VACANCY Supervising Clinical Social Worker

Date of Issue: 01/14/22.

This is professional and administrative work involving responsibility for supervising the activities of professional and paraprofessional staff, and in providing psychiatric care to program patients to aid in prevention, treatment and rehabilitation of mental illness and / or substance use. The incumbent performs a variety of activities as part of a multi-disciplinary team and may provide training to other staff and carry a small therapy caseload of assigned clients. Wide latitude is permitted in determining the scope of work to be performed within prescribed guidelines in helping the patient adjust to an old or new environment. Work requires the responsibility for independent action and programming and involves the supervision of subordinate clinical social workers and other assigned staff. The work is performed under the general supervision of a Clinical Program Director. Does related work as required.

The title of Supervising Clinical Social Worker is **Competitive**, requiring applicants to meet minimum qualifications established for the position and successfully meet civil service examination requirements. **The tentative test date for this examination is not yet known.** Pending a criminal background check*, a provisional appointment may be made to this position. Permanent appointment will be dependent upon participation in the examination AND being reachable from the resulting eligible list.

- Status:** Provisional
- Work Hours:** Full time, 35-hour work week; will include evening clinic hours
- Salary:** \$65,625 / year (CSEA SG XVIII) benefit package available including: health, dental and vision insurance, paid leave time, NYS Retirement System, Deferred Compensation Plan
- Location:** Tioga County Department of Mental Hygiene

OPEN COMPETITIVE: Possession of a professional license and current registration, issued by the New York State Education Department, as either a Licensed Clinical Social Worker (LCSW) **AND** six (6) years of post-graduate full-time experience or its part-time equivalent in providing social work services or counseling to clients, one (1) year of which must have involved the supervision* of social work staff.

*Supervision includes but is not limited to: assigning and reviewing work, evaluating performance, maintaining work standards, motivating and developing subordinate employees, implementing procedural changes, increasing efficiency and dealing with problems of absenteeism, moral and discipline.

PROMOTIONAL: Possession of a professional license and current registration, issued by the New York State Education Department as a Licensed Clinical Social Worker (LCSW) **AND** permanently employed in the competitive class (or allocated to non-competitive class in accordance with section 55A of Civil Service Law) within the Tioga County Mental Hygiene Department and have served continuously, with permanent class status, for **twelve (12) months** as a **Senior Clinical Social Worker** preceding the date of application.

Continued on reverse

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SPECIAL NOTE: An incumbent hired and assigned within Alcohol and Drug Services, is expected to satisfy all training requirements as outlined by the New York State Office of Addiction Services and Supports (OASAS) Substance Use Disorder (SUD) Counselor Scope of Practice within six (6) months from date of hire. Unless otherwise approved by the Director of Community Services, completion of the training cannot exceed beyond one (1) year from date of hire.

Apply Online: <https://www.tiogacountyny.com/departments/personnel-civil-service/>

Apply By: Applications will be accepted until the position has been filled.

Tioga County applications are available on our website. Resumes may be submitted but MUST accompany an application. Applicants MUST clearly describe education and/or work and volunteer experience to explain how they meet the minimum qualifications for the position. Omissions or vagueness will not be interpreted in an applicant's favor.

*Criminal background checks will be conducted upon a conditional offer of employment. Depending upon the position sought, conviction of a felony, misdemeanor or other offense may bar appointment. At the discretion of the appointing authority, additional screenings may include but will not be limited to: fingerprinting, psychological, and or drug testing. If requested, a candidate will be required to authorize access to educational, employment, financial, or other records.