

Personnel and Civil Service

Ronald E. Dougherty County Office Building 56 Main Street Owego, NY 13827



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Bethany O'Rourke Personnel Officer

NOTICE OF VACANCY SUPERINTENDENT OF PUBLIC WORKS

Date of Issue: 01/18/22. The work involves responsibility for extension, maintenance and repair of streets and roads. An incumbent in this position may also be responsible for one or more of the following municipal services or activities: building and zoning code enforcement, water treatment, sewage treatment, water distribution, storm and/or sanitary sewer extension, maintenance and repair, garbage collection, parks, cemetery and playgrounds maintenance. The work is performed under the general direction of the Mayor and Village Board. Supervision is exercised over all village employees engaged in public works activities. Does related work as required.

The title of Superintendent of Public Works is **Competitive**, requiring applicants to meet minimum qualifications established for the position and successfully meet civil service examination requirements. **The tentative test date for this examination is not yet known.** Permanent appointment will be dependent upon participation in the examination AND being reachable from the resulting eligible list.

Status: Provisional

Work Hours: Full-Time, Monday – Friday 40 hours/week, 7:00am – 3:30pm, on-call as needed, additional hours required as needed; required to attend various meetings including bi-monthly Village Board meetings

Salary: \$60,000 - \$65,000/annually (dependent upon experience); Benefit package available

Location: Village of Owego

Minimum Qualifications: Graduation from high school or possession of a high school equivalency diploma and five (5) years of full-time experience or its part-time equivalent involving the maintenance and repair of streets and roads or the maintenance and repair of municipal water and sewer systems; two (2) years of which shall have involved supervisory responsibilities. Possession of a valid New York State Class D driver's license at time of appointment and throughout duration of employment.

SPECIAL REQUIREMENT FOR VILLAGE OF OWEGO: Possession of a valid New York State Class B CDL driver's license within 6 months of appointment and throughout duration of employment.

Apply to: Village of Owego
178 Main Street
Owego, NY 13827
Phone: 607-687-3555
Fax: 607-687-1787
Email: cmotter@villageofowegony.gov

Apply by: Applications will be accepted until position is filled.

Tioga County applications are available on our website. Resumes may be submitted but MUST accompany an application. Applicants MUST clearly describe education and/or work and volunteer experience to explain how they meet the minimum qualifications for the position. Omissions or vagueness will not be interpreted in an applicant's favor.