



NOTICE OF VACANCY Engineering Technician

Re-Issued 01/03/2023 (1st Issued: 09/29/2022). The work involves responsibility for completing difficult sub-professional engineering through the skilled use of various software programs or systems (i.e. AUTOCAD, Arcview GIS). Duties include, but are not limited to, computation work, technical writing, design and detailing of engineering drawings, construction engineering, construction inspection, record keeping, and project estimating. An incumbent will interact with the public and be required to assist with various departmental functions as needed (i.e. snow removal). Detailed instructions are received from the Commissioner or Deputy Commissioner of Public Works, with wide leeway permitted for the exercise of independent judgment on the method of procedure. Does related work as required.

The title of Engineering Technician is **Competitive**, requiring applicants to meet minimum qualifications established for the position and successfully meet civil service examination requirements. Pending a criminal background check*, a provisional appointment may be made to this position. Permanent appointment will be dependent upon participation in the examination AND being reachable from the resulting eligible list.

Status:	Provisional, pending permanent appointment from eligible list
Work Hours:	Full time, 35 hour work-week
Salary:	\$39,041 (CSEA SG VII); benefit package available including: health, dental and vision insurance, paid leave time, NYS Retirement System, Deferred Compensation Plan
Location:	Tioga County Department of Public Works

Minimum qualifications either:

- a. Graduation from a regionally accredited or New York State registered college or university with an Associate's Degree in Civil Engineering or closely related field; **OR**
- b. Graduation from high school or possession of a high school equivalency diploma supplemented by courses in geometry, trigonometry and drafting and two (2) years of full-time experience (or its part-time equivalent) in the field of surveying, drafting and/or construction; **OR**
- c. An equivalent combination of training and experience as defined by the limits of a) and b) above.

SPECIAL REQUIREMENT: Possession of an appropriate class New York State driver's license at the time of appointment and throughout the duration of employment.

APPLY ONLINE by using our "Online Application Tool": <https://www.tiogacountyny.com/departments/personnel-civil-service/>

Apply by: Applications accepted until position has been filled.

Tioga County applications are available on our website. Resumes may be submitted but MUST accompany an application. Applicants MUST clearly describe education and/or work and volunteer experience to explain how they meet the minimum qualifications for the position. Omissions or vagueness will not be interpreted in an applicant's favor.

*Criminal background checks will be conducted upon a conditional offer of employment. Depending upon the position sought, conviction of a felony, misdemeanor or other offense may bar appointment. At the discretion of the appointing authority, additional screenings may include but will not be limited to: fingerprinting, psychological, and or drug testing. If requested, a candidate will be required to authorize access to educational, employment, financial, or other records.