

# Personnel and Civil Service

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## NOTICE OF VACANCY

### Senior Clinical Social Worker (School/Community Based) (HELP Program)

**Updated 01/02/25.** This work involves the responsibility for the clinical assessment and intervention of students with social, emotional and other difficulties related with their mental illness. An incumbent works within a school setting on a regular basis. Wide leeway is permitted in determining the scope of work to be performed within prescribed guidelines in assisting the student towards improved functioning both intra-psychically and interpersonally. This class differs from that of Clinical Social Worker due to the ability to work independently, carrying a more complex caseload under minimal supervision. Employees in this class are expected to meet with professionals of agencies in or outside of the community to obtain assistance and guidance for students and their families. The work is performed under the general supervision of a Supervising Social Worker and/or Program Director who may define or limit the work to be performed. The position serves as a vital resource within a school district or community-based program. As such, an incumbent will interact with school administrators and community program directors. The classification may direct the work activities of subordinate staff. Unless otherwise specified, employment is year-round. When school is not in session, an incumbent will provide client services in the agency's clinic settings. Does related work as required.

The title of Senior Clinical Social Worker (School/Community Based) is **Non-Competitive\***, requiring applicants to meet minimum qualifications established for the position. A criminal background check\*\* is required.

**Status:** Provisional, pending successful completion of civil service examination requirements  
**Work Hours:** Full time, days; 35 hours/week  
**Salary:** \$69,915 (CSEA SG XVII); benefit package available including: health, dental and vision insurance, paid leave time, NYS Retirement System, Deferred Compensation Plan  
**Location:** Tioga County Department of Mental Hygiene

- Tioga Central School

**Minimum Qualifications:** Possession of a professional license and current registration, issued by the New York State Education Department, as either a Licensed Clinical Social Worker (LCSW) or Licensed Master Social Worker (LMSW) or Licensed Mental Health Counselor (LMHC) **and** two (2) years of post-graduate full-time work experience or its part-time equivalent in providing social work services or counseling to clients.

**NOTE:** Preference will be given to candidates who have prior work or volunteer experience with children and adolescents.

**Promotional Qualifications:** At time of application, candidates must be permanently employed in the competitive class (or allocated to non-competitive class in accordance with section 55A of Civil Service Law) in the Tioga County Department of Mental Hygiene and must have served continuously on a permanent basis for twelve (12) months as a Clinical Social and possess a professional license and current registration, issued by the New York State Education Department, as either a Licensed Clinical Social Worker (LCSW) or Licensed Master Social Worker (LMSW) or Licensed Mental Health Counselor (LMHC).

*If you were permanently appointed via the New York Hiring for Emergency Limited Placement Statewide (NY HELPS) program to a qualifying title in the non-competitive class and have served continuously in this title in the required time, you may qualify for this position promotionally.*

**Apply Online:** <https://tiogacountyny.com/departments/personnel-civil-service/>

**Apply by: Applications accepted until the position has been filled.**

*Tioga County applications are available on our website. Resumes may be submitted but MUST accompany an application. Applicants MUST clearly describe education and/or work and volunteer experience to explain how they meet the minimum qualifications for the position. Omissions or vagueness will not be interpreted in an applicant's favor.*

*\*This is a Non-competitive appointment under the Hiring Emergency Limited Placement (HELP) Program. Upon approval of the title deletion, the title reverts to competitive class jurisdictional classification and the incumbents occupying that title gain a competitive appointment.*

**\*\*Criminal background checks will be conducted upon a conditional offer of employment. Depending upon the position sought, conviction of a felony, misdemeanor or other offense may bar appointment. At the discretion of the appointing authority, additional screenings may include but will not be limited to: fingerprinting, psychological, and or drug testing. If requested, a candidate will be required to authorize access to educational, employment, financial, or other records.**