

Personnel and Civil Service

Ronald E. Dougherty County Office Building 56 Main Street Owego, NY 13827



Linda Parke Personnel Officer ☎ 607 687 8494 📠 607 223 7074 🌐 www.TiogaCountyNY.gov

NOTICE OF VACANCY

Deputy Director of Information Technology and Communications Systems

Date of Issue: 09/24/2025. Under the general direction of the Chief Information Officer, this administrative and technical position will assist in the management of all departmental programs and services, policies, and resources and will also be responsible for overseeing information security, cyber security and IT risk management for Tioga County. The work includes establishing, evaluating and maintaining information, data and communications systems for Tioga County government, departments and/or agencies. Direct supervision, as directed by the Chief Information Officer, is exercised over assigned personnel. In the absence of the Chief Information Officer, the incumbent is authorized to act generally for and on behalf of the Chief Information Officer and assumes responsibility of the Information Technology and Communication Services (ITCS) departmental operations and personnel. Does related work as required.

The title of Deputy Director of Information Technology and Communication Services is **Competitive**. Applicants must meet minimum qualifications established for the position and successfully meet civil service examination requirements. **A tentative test date for this examination is not yet known.** Pending a criminal background check*, a provisional appointment may be made. Permanent appointment will be dependent upon participation in the examination AND being reachable from the resulting eligible list.

Status: Provisional
Work Hours: Full time, 35-hour work week
Salary: \$87,526 - \$97,526 annual (Management/Confidential); benefit package available including health, dental and vision insurance, paid leave time, NYS Retirement System, Deferred Compensation Plan
Location: Tioga County Department of Information Technology and Communications Services

Minimum qualifications (either):

- a. Graduation from a regionally accredited or New York State registered college or university with a Bachelor's degree in computer science, business or public administration, information technology, computer engineering, or closely related field and four (4) years of full-time work experience (or its part time equivalent), in coordinating and implementation of information system projects, or performing systems analysis or technology application activities, two (2) years of which included: information security, disaster recovery planning, business controls, Information Technology auditing, or business continuity management; **OR**
- b. Graduation from a regionally accredited or New York State registered college or university with an Associate's degree in computer science, business or public administration, information technology, computer engineering, or closely related field and six (6) years of full-time work experience (or its part time equivalent), in coordinating and implementation of information system projects, or performing systems analysis or technology application activities, two (2) years of which included: information security, disaster recovery planning, business controls, Information Technology auditing, or business continuity management; **OR**
- c. An equivalent combination of training and experience as defined in (a) and (b).

Special Note: Industry standard certifications such as Cisco, Project management, ITIL, and others are highly desirable.

Apply Online: <https://www.tiogacountyny.com/departments/personnel-civil-service/>

Apply by: Applications will be accepted until the position has been filled.

Tioga County applications are available on our website. Resumes may be submitted but MUST accompany an application. Applicants MUST clearly describe education and/or work and volunteer experience to explain how they meet the minimum qualifications for the position. Omissions or vagueness will not be interpreted in an applicant's favor.

*Criminal background checks will be conducted upon a conditional offer of employment. Depending upon the position sought, conviction of a felony, misdemeanor or other offense may bar appointment. At the discretion of the appointing authority, additional screenings may include but will not be limited to: fingerprinting, psychological, and/or drug testing. If requested, a candidate will be required to authorize access to educational, employment, financial, or other records.

2. Student Assistant Advisor; #62998