

Personnel and Civil Service

Ronald E. Dougherty County Office Building 56 Main Street Owego, NY 13827



Linda Parke Personnel Officer ☎ 607 687 8494 📠 607 223 7074 🌐 www.TiogaCountyNY.gov

NOTICE OF VACANCY

Deputy Commissioner of Social Services

Date of Issue: 01/15/2026. This position involves responsibility for assisting the Commissioner of Social Services in the day-to-day operations of the Department of Social Services as defined within Social Services Law, rules, regulations and administrative policies as established by the Commissioner. The incumbent may have agency wide responsibility for assisting in the implementation of the mission of the department and attainment of department objectives or by overseeing major functional areas, such as social services, administrative services or temporary assistance. Work is performed under the general direction of the Commissioner of Social Services in accordance with established policies and objectives with considerable leeway allowed for the exercise of independent judgment in planning and executing assignments. The incumbent acts for and in place of the Commissioner of Social Services in his/her absence. Supervision is exercised over the work of all subordinate professional, technical and clerical staff. Does related work as required.

The title of Deputy Commissioner of Social Services is **Non-Competitive (PI/C)**. Applicants must meet minimum qualifications established for the position. A criminal background check* is required.

Status:	Permanent Probationary
Work Hours:	Full time, 35-hour work week
Salary:	\$81,832 - \$91,832 annual (2026 Management/Confidential); benefit package available including health, dental and vision insurance, paid leave time, NYS Retirement System, Deferred Compensation Plan
Location:	Tioga County Department of Social Services

MINIMUM QUALIFICATIONS: Graduation from a regionally accredited or New York State registered college or university with a Bachelor's Degree and **EITHER:**

- a. Four (4) years of full-time experience or its part-time equivalent in a health, education or social services agency, two (2) years of which must have been in an administrative or supervisory capacity; **OR**
- b. Four (4) years of full-time experience or its part-time equivalent in an administrative or managerial position in which there was responsibility for planning, directing and coordinating the work of substantial staff working in several separate functions; **OR**
- c. An equivalent combination of training and experience as defined by the limits of (a) and (b) above.

NOTE: Post graduate study in a regionally accredited or New York State registered college or university in social work, public administration, hospital administration, educational administration or business administration may be substituted on a year-to-year basis for up to two years of the above experience. No such post graduate training, however, shall be substituted for any of the two years of administrative or supervisory experience required in (a) above.

Apply Online: <https://www.tiogacountyny.com/departments/personnel-civil-service/>

Apply by: 01/26/2026

Tioga County applications are available on our website. Resumes may be submitted but MUST accompany an application. Applicants MUST clearly describe education and/or work and volunteer experience to explain how they meet the minimum qualifications for the position. Omissions or vagueness will not be interpreted in an applicant's favor.

*Criminal background checks will be conducted upon a conditional offer of employment. Depending upon the position sought, conviction of a felony, misdemeanor or other offense may bar appointment. At the discretion of the appointing authority, additional screenings may include but will not be limited to: fingerprinting, psychological, and or drug testing. If requested, a candidate will be required to authorize access to educational, employment, financial, or other records.