

Personnel and Civil Service

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NOTICE OF VACANCY

Director of Community Services

Date of Issue: 02/09/2026. The Director of Community Services serves as the Chief Executive Officer of the unit of local government responsible for the oversight of community mental hygiene services, providing general direction in the budgeting, planning, coordination and operation of mental health, developmental disabilities, and alcoholism/substance abuse services provided within the community. The Director makes policy recommendations to the Community Services Board, and communicates with both the Community Services Board and the Tioga County Legislature, relative to budgeting and the establishment of facilities and control of services. The Director is responsible for exercising general supervision and program monitoring over local services and facilities, and supervises professional, administrative, and clerical staff employed by the County Mental Hygiene Department. Does related work as required.

The title of Director of Community Services is **Non-Competitive (PI/C)**. Applicants must meet minimum qualifications established for the position. A criminal background check* is required.

Status:	Permanent Probationary
Work Hours:	Full time, 35-hour work week
Salary:	\$109,342 - \$119,342 annual (2026 Management/Confidential); benefit package available including health, dental and vision insurance, paid leave time, NYS Retirement System, Deferred Compensation Plan
Location:	Tioga County Department of Mental Hygiene

MINIMUM QUALIFICATIONS (Either):

- a. Possession of current license to practice medicine in New York State **and** deemed board certified or board eligible in psychiatry, neurology, or pediatrics; **or**
- b. Possession of current license by the New York State Education Department to practice as a psychologist; **or**
- c. Possession of a Master's degree in social work **and** is currently licensed as a licensed master social worker or as a licensed clinical social worker by the New York State Education Department; **or**
- d. Possession of a Master's degree in psychiatric mental health nursing **and** current license by the New York State Education Department as a registered nurse; **or**
- e. Possession of a Master's degree in rehabilitation counseling, psychology, social work, public health administration, public administration, hospital administration, human service administration, business administration or other equivalent degrees as determined by a curriculum reviewed and approved by the New York State Education Department;

AND Five (5) years of progressively responsible clinical and/or administrative experience in a governmental, private, not-for-profit or proprietary program providing services for people who have a diagnosis of mental illness, mental retardation, developmental disability, alcoholism or substance abuse. At least two (2) of the five years shall include functioning in an administrative capacity for the management of a program in which the candidate was responsible for the overall direction and control of an identifiable organizational unit or program. Such experience shall be specifically related to the powers and duties of the director of community services in accordance with section 102.7, Mental Hygiene Law.

NOTE: The individual must have obtained a degree or degrees from a college or university recognized by the New York State Education Department.

SPECIAL NOTES:

- If the Tioga County Legislature appoints a Director of Community Health Services with an administrative degree as defined in (e) above, then the Tioga County Legislature shall also designate a senior level clinician with responsibility for the supervision of clinical services. Such designee shall have a clinical degree and licensure or certification in addition to demonstrable clinical work experience.
- The Inter-Office Coordinating Council, New York State Department of Mental Hygiene, must approve candidate qualifications prior to permanent appointment.

Apply Online: <https://www.tiogacountyny.com/departments/personnel-civil-service/>

Apply by: 02/23/2026 Close of Business.

Tioga County applications are available on our website. Resumes may be submitted but MUST accompany an application. Applicants MUST clearly describe education and/or work and volunteer experience to explain how they meet the minimum qualifications for the position. Omissions or vagueness will not be interpreted in an applicant's favor.

*Criminal background checks will be conducted upon a conditional offer of employment. Depending upon the position sought, conviction of a felony, misdemeanor or other offense may bar appointment. At the discretion of the appointing authority, additional screenings may include but will not be limited to: fingerprinting, psychological, and or drug testing. If requested, a candidate will be required to authorize access to educational, employment, financial, or other records.