

# Personnel and Civil Service

Ronald E. Dougherty County Office Building 56 Main Street Owego, NY 13827



Linda Parke Personnel Officer ☎ 607 687 8494 📠 607 223 7074 🌐 [www.TiogaCountyNY.gov](http://www.TiogaCountyNY.gov)

## NOTICE OF VACANCY Assistant Public Defender (PT)

**Re-Issued: 04/16/2026.** This is professional work involving responsibility for representing indigent persons as assigned by the Public Defender. Work involves representation of indigent persons through every stage of proceedings through and including any appeals. In addition to actual representation, employees in this class assist the Public Defender in the investigation, preparation, conduct, and appeal in various court and legal proceedings involving indigent persons. Work is performed in accordance with guidelines provided in law. Does related work as required.

The title of Assistant Public Defender PT is **Exempt** under Tioga County's Civil Service Rules. The appointee serves at the pleasure of the Public Defender. Pending a criminal background check\*, appointment may be made to this position.

**Status:** Permanent, Probationary  
**Work Hours:** Part-time  
**Salary:** \$42,500/year (Management/Confidential); health, dental and vision insurance, NYS Retirement System  
**Location:** Tioga County Public Defender's Office

**PREFERRED QUALIFICATIONS:** Duly licensed to practice law in the State of New York.

Pursuant to County Law § 716, public defender and assistants are designated as an "appointive officer" and therefore falls under Public Officers Law §3.

**APPLY ONLINE:** <https://tiogacountyny.com/departments/personnel-civil-service/>

**Apply by:** Applications will be accepted until the position has been filled.

*Tioga County applications are available on our website. Resumes may be submitted but MUST accompany an application. Applicants MUST clearly describe education and/or work and volunteer experience to explain how they meet the minimum qualifications for the position. Omissions or vagueness will not be interpreted in an applicant's favor.*

*\*Criminal background checks will be conducted upon a conditional offer of employment. Depending upon the position sought, conviction of a felony, misdemeanor or other offense may bar appointment. At the discretion of the appointing authority, additional screenings may include but will not be limited to: fingerprinting, psychological, and or drug testing. If requested, a candidate will be required to authorize access to educational, employment, financial, or other records.*