

Personnel and Civil Service

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NOTICE OF VACANCY

Supervising Clinical Social Worker (HELP Program)

Date of Issue: 09/02/2026. This is professional and administrative work involving responsibility for supervising the activities of professional and paraprofessional staff, and in providing psychiatric care to program patients to aid in prevention, treatment and rehabilitation of mental illness and / or substance use. The incumbent performs a variety of activities as part of a multi-disciplinary team and may provide training to other staff and carry a small therapy caseload of assigned clients. Wide latitude is permitted in determining the scope of work to be performed within prescribed guidelines in helping the patient adjust to an old or new environment. Work requires the responsibility for independent action and programming and involves the supervision of subordinate clinical social workers and other assigned staff. The work is performed under the general supervision of a Clinical Program Director. Does related work as required.

The title of Supervising Clinical Social Worker is **Non-Competitive***, requiring applicants to meet minimum qualifications established for the position. A criminal background check** is required

Status: Permanent, Probationary
Work Hours: Full time, 35-hour work-week
Salary: \$75,287 (CSEA SG XVIII); benefit package available including: health, dental and vision insurance, paid leave time, NYS Retirement System, Deferred Compensation Plan
Location: Tioga County Department of Mental Hygiene

OPEN COMPETITIVE Qualifications: Possession of a professional license and current registration, issued by the New York State Education Department, as either a Licensed Clinical Social Worker (LCSW) **AND** five (5) years of post-graduate full-time experience or its part-time equivalent in providing social work services or counseling to clients, one (1) year of which must have involved the supervision* of social work staff.

*Supervision includes but is not limited to assigning and reviewing work, evaluating performance, maintaining work standards, motivating and developing subordinate employees, implementing procedural changes, increasing efficiency and dealing with problems of absenteeism, moral and discipline.

PROMOTIONAL Qualifications: At time of application candidates must be currently employed **AND** have **twelve (12) months** continuously as a **Senior Clinical Social Worker** within the **Tioga County Department of Mental Hygiene AND** possession of a professional license and current registration, issued by the New York State Education Department as a Licensed Clinical Social Worker (LCSW).

APPLY ONLINE by using our "Online Application Tool": <https://tiogacountyny.com/departments/personnel-civil-service/>

Apply by: Applications accepted until the position has been filled.

Tioga County applications are available on our website. Resumes may be submitted but MUST accompany an application. Applicants MUST clearly describe education and/or work and volunteer experience to explain how they meet the minimum qualifications for the position. Omissions or vagueness will not be interpreted in an applicant's favor.

**This is a Non-competitive appointment under the Hiring Emergency Limited Placement (HELP) Program. Upon approval of the title deletion, the title reverts to competitive class jurisdictional classification and the incumbents occupying that title gain a competitive appointment.*

***Criminal background checks will be conducted upon a conditional offer of employment. Depending upon the position sought, conviction of a felony, misdemeanor or other offense may bar appointment. At the discretion of the appointing authority, additional screenings may include but will not be limited to: fingerprinting, psychological, and or drug testing. If requested, a candidate will be required to authorize access to educational, employment, financial, or other records.*