

Personnel and Civil Service

Ronald E. Dougherty County Office Building 56 Main Street Owego, NY 13827

Linda Parke Personnel Officer ☎ 607 687 8494 📠 607 223 7074 🌐 www.TiogaCountyNY.gov



NOTICE OF VACANCY

Code Enforcement Officer (HELP Program)

Date of Issue: 09/24/26. The work involves the responsibility for administering and enforcing the New York State Uniform Fire Prevention and Building Code or a local fire and/or building code if approved by the State Fire Prevention and Building Code Council. Under general supervision, provides for the coordination of all activities relevant to ensuring compliance with the appropriate laws, codes, rules and regulations. A Code Enforcement Officer may supervise a small number of Building Inspectors, Zoning Compliance personnel and/or clerical personnel. Does related work as required.

The title of **Code Enforcement Officer** is **Non-Competitive***, requiring applicants to meet minimum qualifications established for the position.

Status: Permanent, Probationary
Work Hours: Full-time, Monday – Friday
Salary: \$20.30 / hour, commensurate with experience
Location: Town of Owego

MINIMUM QUALIFICATIONS: Graduation from high school or possession of high school equivalency diploma and **EITHER:**

- a. Possession of an associate degree with specialization in civil engineering, construction technology, fire science or a closely related field and one year (1) of full-time experience or its part-time equivalent in building construction, firefighting or fire inspection; **OR**
- b. Satisfactory completion of 60 semester hours at an approved four-year (4) college or university in a program leading to a bachelor's degree in civil engineering, construction technology or a closely related field and one year (1) of full-time experience or its part-time equivalent as defined in (a); **OR**
- c. Three years (3) of full-time experience or its part-time equivalent as defined in (a); **OR**
- d. An equivalent combination of training and experience as defined by the limits of (a), (b) or (c).

Experience as a qualified building inspector can be substituted for an equivalent amount of the above required experience.

NOTE: Candidates for appointment in this class will be required to complete any mandated training as established by the Department of State.

*This is a non-competitive appointment under the Hiring Emergency Limited Placement (HELP) Program. Upon approval of the title deletion, the title reverts to competitive class jurisdictional classification and the incumbents occupying that title gain a competitive appointment.

Apply to:

Town of Owego
2354 State Route 434
Apalachin, NY 13732
Office: 607-687-0123
Fax: 607-687-6381