

Personnel and Civil Service

Ronald E. Dougherty County Office Building 56 Main Street Owego, NY 13827

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Bethany O'Rourke Personnel Officer



NOTICE OF VACANCY - PROMOTION LEAD MAINTENANCE MECHANIC

Date of Issue: 07/11/19: The work involves responsibility for leading and participating in the repair and maintenance of buildings, grounds and equipment, and other structures. The work performed is of a general mechanical nature, which may include but is not limited to carpentry, plumbing, painting, welding, masonry, or electrical maintenance and HVAC systems maintenance. Work is performed under the direct supervision of the Working Supervisor for Building & Grounds; however, wide leeway is allowed for the use of independent judgment in carrying out the details of the work. General supervision is received from the Commissioner and Deputy Commissioner of Public Works. Supervision may be exercised over the work of Maintenance Mechanics and other subordinate employees. The incumbent works as the Working Supervisor's designee in leading and overseeing the work of Maintenance Mechanics and other subordinate staff. Does related work as required.

The title of Lead Maintenance Mechanic is **Pending Jurisdictional Classification**. Applicants must meet minimum qualifications established for the position and may be required to take a civil service examination in order to attain permanent status in the title.

Status:	Pending determination of jurisdictional classification
Work Hours:	Full time, 40-hour work week
Salary:	\$20.448/HR (2019; CSEA SG 1A)
Location:	Tioga County Department of Public Works

Promotional Minimum Qualifications: Two (2) years of permanent status as a Maintenance Mechanic III with the Tioga County Department of Public Works.

Special Note: Possession of a valid New York State driver's license at time of and throughout duration of Appointment.

Apply Online by using our "Online Application Tool":
<https://www.tiogacountyny.com/departments/personnel-civil-service/>

Applications may also be obtained in the Personnel Department during office hours (Mon.-Fri. 9-5)

Apply by: JULY 18, 2019

Tioga County applications are available on our website. Resumes may be submitted but MUST accompany an application. Applicants MUST clearly describe education and/or work and volunteer experience to explain how they meet the minimum qualifications for the position. Omissions or vagueness will not be interpreted in an applicant's favor.