

# Personnel and Civil Service

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**Bethany O'Rourke** Personnel Officer

## NOTICE OF VACANCY CLINICAL SOCIAL WORKER

**Date of Issue: 03/02/2021.** The work involves responsibility for the clinical assessment and intervention of clients with social, emotional and related difficulties associated with their disability. Wide latitude is permitted in determining the scope of work to be performed within prescribed guidelines in assisting client towards improved intra-psychic and interpersonal functioning. The work is performed under the general supervision of a Program Director, Senior Clinical Social Worker or Supervising Clinical Social Worker who may define or limit the work to be performed. Employees in this class are expected to meet and/or consult with professionals within or outside of the agency to obtain assistance and guidance for clients. Does related work as required.

The title of Clinical Social Worker is **Competitive**, requiring applicants to meet minimum qualifications established for the position and successfully meet civil service examination requirements. **The tentative test date for this examination is not yet known.** Pending a criminal background check\*, a provisional appointment may be made to this position. Permanent appointment will be dependent upon participation in the examination AND being reachable from the resulting eligible list.

**Status:** Provisional  
**Work Hours:** Full time, 35-hour work week; will include evening clinic hours  
**Salary:** \$58,257/year (CSEA SG XVI) benefit package available including: health, dental and vision insurance, paid leave time, NYS Retirement System, Deferred Compensation Plan  
**Location:** Tioga County Department of Mental Hygiene

**Minimum Qualifications:** Possession of a professional license and current registration, issued by the New York State Education Department, as either a Licensed Clinical Social Worker (LCSW) or a Licensed Master Social Worker (LMSW).

**Special Note:** If appointed within Alcohol and Drug Services, the incumbent is expected to have experience in the treatment of chemical dependency.

**Apply Online:** <https://www.tiogacountyny.com/departments/personnel-civil-service/>

**Apply by: Applications will be accepted until the positions have been filled.**

*Tioga County applications are available on our website. Resumes may be submitted but MUST accompany an application. Applicants MUST clearly describe education and/or work and volunteer experience to explain how they meet the minimum qualifications for the position. Omissions or vagueness will not be interpreted in an applicant's favor.*

\*Criminal background checks will be conducted upon a conditional offer of employment. Depending upon the position sought, conviction of a felony, misdemeanor or other offense may bar appointment. At the discretion of the appointing authority, additional screenings may include but will not be limited to: fingerprinting, psychological, and or drug testing. If requested, a candidate will be required to authorize access to educational, employment, financial, or other records.