

# Personnel and Civil Service

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Bethany O'Rourke Personnel Officer



## NOTICE OF VACANCY

### Senior Clinical Social Worker (School Based)

**Date of Issue: 06/16/2021.** This work involves the responsibility for the clinical assessment and intervention of students with social, emotional and other difficulties related with their mental illness. An incumbent works within a school setting on a regular basis. Wide leeway is permitted in determining the scope of work to be performed within prescribed guidelines in assisting the student towards improved functioning both intra-psychically and interpersonally. This class differs from that of Clinical Social Worker due to the ability to work independently, carrying a more complex caseload under minimal supervision. Employees in this class are expected to meet with professionals of agencies in or outside of the community to obtain assistance and guidance for students and their families. The work is performed under the general supervision of a Supervising Social Worker and/or Program Director who may define or limit the work to be performed. The position serves as a vital resource within a school district or community based program. As such, an incumbent will interact with school administrators and community program directors. The classification may direct the work activities of subordinate staff. Unless otherwise specified, employment is year round. When school is not in session, an incumbent will provide client services in the agency's clinic settings. Does related work as required.

The incumbent will work at a school located within the Owego-Apalachin Central School District. When school is not in session, work is performed at Tioga County Mental Hygiene clinics located in Owego and Waverly.

The title of Senior Clinical Social Worker is **Competitive**, requiring applicants to meet minimum qualifications established for the position and successfully meet civil service examination requirements. **The tentative test date for this examination is not yet known.** Pending a criminal background check\*, a provisional appointment may be made to this position. Permanent appointment will be dependent upon participation in the examination AND being reachable from the resulting eligible list.

**Status:** Provisional  
**Work Hours:** Full time, days; 35-hours / week; year round employment; may be required to work some evenings.  
**Salary:** \$60,908 (CSEA SG XVII); benefit package available including: health, dental and vision insurance, paid leave time, NYS Retirement System, Deferred Compensation Plan Retirement System  
**Location:** Tioga County Department of Mental Hygiene

**MINIMUM QUALIFICATIONS:** Possession of a professional license and current registration, issued by the New York State Education Department, as either a Licensed Clinical Social Worker (LCSW) or Licensed Master Social Worker (LMSW) **and** two (2) years of post-graduate full-time work experience or its part-time equivalent in providing social work services or counseling to clients.

**\*LCSW is preferred**

**Apply Online** by using our "Online Application Tool":  
<https://www.tiogacountyny.com/departments/personnel-civil-service/>

**Apply by: Applications will be accepted until position has been filled.**

*Tioga County applications are available on our website. Resumes may be submitted but MUST accompany an application. Applicants MUST clearly describe education and/or work and volunteer experience to explain how they meet the minimum qualifications for the position. Omissions or vagueness will not be interpreted in an applicant's favor.*

\*Criminal background checks will be conducted upon a conditional offer of employment. Depending upon the position sought, conviction of a felony, misdemeanor or other offense may bar appointment. At the discretion of the appointing authority, additional screenings may include but will not be limited to: fingerprinting, psychological, and or drug testing. If requested, a candidate will be required to authorize access to educational, employment, financial, or other records.